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**Welcome**

We are looking forward to welcoming you all to our Dumfries Launch event on the 29th October 2021. Please see an overview of the events activities and requirements.

**Parking Information**
Free parking is available at the front of the building in the main car park.

**Address and Entrance Point**

Crichton Central, Criffel View, The Crichton, Bankend Road, Dumfries, DG1 4TA

Main entry point is via the terrace doors.

**Event Overview**

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| --- | --- |
| 5PM to 7PM 5PM: 5.20PM5.55PM | **Event:**Free Drinks/Refreshments available throughout the eventWelcome address: Paul Coffey, CEO, S5GCKate Thomson, Vice Chair Crichton Trust.Cllr Dr Elaine Murray, Leader of Dumfries & Galloway Council.Andy Todman, Business Engagement Manager.Ian Vernon, CIIO AWTGAWTG Use Case demonstrations. Groups of 5 guests per use case demonstration.Buffet Food ServedQ&A & Networking |
| 7PM  | Event close |

\* 5 people per demonstration.

Event Information Pack



**Fire and Safety Information**

All fire exits are clearly marked, if the fire alarm goes off at any point, we would ask all attendees to calmly exit via these exit points and assemble at the front of the building. Fire extinguisher are located through out the building. When exiting, please leave immediately and leave personal items behind.

**Photography**

A photographer will be on-site at the event and will be taking photos throughout. These photos will be used for future Scotland 5G Centre publications and marketing collateral. If you do not wish for your photo to be taken, please contact andy.todman@scotland5gcentre.org.

**Additional Requirements**

If you have any additional requirements, please contact andy.todman@scotland5gcentre.org.

**Catering**

Food and drinks will be available during the event. If you have any dietary requirements, please contact andy.todman@scotland5gcentre.org.

**First Aid and Defibrillator Information**

The first aid box is behind the counter in the café area and the defibrillator can be found under the terrace located on the wall.

In an event of an emergency call **999**.

For NHS24 call **111**.

**Restroom Information**

All toilets are gender neutral and can be located at either end of the building café side and coworking space.

**Our Partners:**

**COVID-19 Guidelines**

We would ask everyone to wear masks when entering, moving around the building and when they aren’t eating or drinking. Hand sanitising stations are available.